

Piedmont Educational Foundation (PEF) *Application for Funding*

➡ Please refer to “Guidelines for Completing the Piedmont Educational Foundation Grant Application Form” on the following page

Description and Title: *State the title and give a brief description of the proposed project. (Include a clear sequence of events with a brief timeline).*

Need Statement: *Describe the need or problem which this proposal addresses. How many students do you anticipate would benefit from the project?*

Budget: *What is the total amount requested? \$_____ (Include tax and shipping). Identify other funding sources being used and/or considered.*

PEF Focus: *The Piedmont Educational Foundation wants to promote innovation and excellence in Piedmont Schools. PEF also wants to support the District in its implementation of the District Goals. Please indicate how your application responds to these focus areas.*

Evaluation: *An evaluation (summary report) that provides information on the measure of the success of the project must be submitted by grant recipients to the site principal upon completion of the grant project, no later than May 29, 2009. The evaluation will be forwarded to the Piedmont Educational Foundation Grants Committee Chair, Dana Serleth.*

Name: _____

Principal/Supervisor:

Position: _____

Home Phone Number:

Site: _____

Date: _____

Note: If this is a technology-related grant, a Site or District Technology Coordinator signature must be obtained. All equipment being requested must be consistent with the District’s Technology Plan:

Technology Coordinator Name *(please print)*

Technology Coordinator Signature

PIEDMONT UNIFIED SCHOOL DISTRICT

***Guidelines for Completing the
Piedmont Educational Foundation (PEF)
Grant Application Form***



- ◆ If you are retyping the application form on your computer, use the exact format as shown on the form. *Please do not deviate from the application format.* If your responses are going to be handwritten, please use ***INK***. Pencil does not reproduce well.
- ◆ Do not combine multiple grant requests onto one form. (*As an example: One form covering a request to the Piedmont Educational Foundation, to CHIME, and to a parent club -- with one-third of the request going to the Piedmont Educational Foundation -- should *not* be submitted. A separate application for the one-third should be made to the Piedmont Educational Foundation.*)
- ◆ Please make certain that the dollar amount for the grant request is clearly delineated.
- ◆ Do not provide slick brochures, etc. as the back-up documentation for the grant application. The Piedmont Educational Foundation Grants Committee does *not* receive the original back up – they receive black and white photocopies of what is submitted with the application.
- ◆ Submit only the *original application and attachments*. Please do not submit photocopies of your grant request. Dozens of copies must be duplicated from the application submitted and we must have a clean original to work from.

Thank you for your attention to these guidelines. If you have questions, please contact Dana Serleth at dserleth@sbcglobal.net or 510-482-4115.